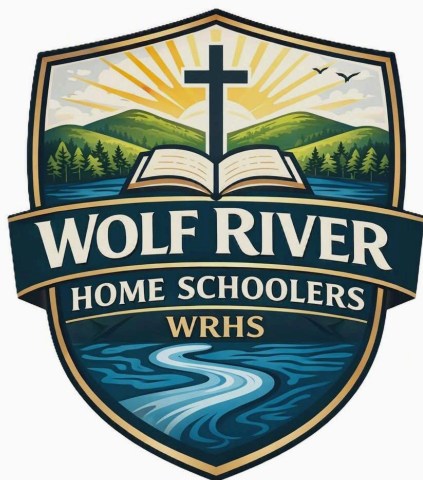




Wolf River Home Schoolers Nonprofit Inc.

By-Laws

Name

The name of this organization shall be Wolf River Home Schoolers Nonprofit Inc., also referred to as Wolf River Home Schoolers and/or WRHS.

Statement of Purpose

The purpose of this organization is to maintain a network of Christian, home-educating families who desire to give and receive support, encouragement, information, and mentorship one to another; to promote home schooling as a positive, viable educational alternative; and to offer parents the tools and resources they need to be successful. Parents meet regularly to discuss home schooling concerns and issues; to plan events and activities that will enhance their children's education; and to offer opportunities to nurture friendships.

Statement of Faith

We believe the Bible to be the inspired, infallible word of God; and that there is one GOD, authority for all faith and life, eternally existent in three persons: Father, Son, and Holy Spirit.

We believe in the virgin birth, sinless life, death, and bodily resurrection of Jesus Christ.

We believe that mankind is lost without hope and doomed to eternal destruction without salvation, and that salvation is obtained only by grace through faith in the shedding of Jesus Christ's blood for the atonement and forgiveness of our sins.

Participating Membership

A WRHS participating membership runs from August 1st until July 31st.

Requirements

Participating members must register, sign liability and enrollment forms, and pay dues before participating in any WRHS activities. The Board of Directors will determine the amount of dues and late fees. New participating members shall be required to pay the full year's dues. Dues are not to be prorated. Previous participating members joining after August 1st will be required to pay a late fee.

By joining, participating members acknowledge that they understand that the WRHS Statement of Faith constitutes the governing principles of this organization and that they agree to respect and abide by the Christian principles of the group, the Statement of Faith, Policies, and the By-Laws.

Responsibilities

Participating members must hold information included in the Membership Directory in confidence. No part of the directory may be distributed to any non-member or non-member organizations.

WRHS activities require shared responsibility among the participating members. WRHS shall be self-supporting, utilizing a “pay-as-you-go” system, paying for the activities in which members choose to participate. Participating membership is required in order to join in WRHS-sponsored activities unless prior approval is obtained from the Board of Directors.

In order to maintain the quality of our volunteer-run organization, all participating members are expected to contribute in some capacity (i.e., field trip sponsor, serve on a committee, or serve on the Board of Directors). Opportunities to serve will be presented at registration. Additional opportunities may be presented throughout the year. If you do not fulfill your commitment by July 31st, your fee will be \$50.

Participating members are expected to refrain from immoral practices as defined in, but not limited to, the following scriptures:

- a. 1 Corinthians 6:9-11
- b. Galatians 5:19-21
- c. Ephesians 5:5

Conflict resolution shall be based on the following scriptures:

- a. Matthew 5: 7
- b. Matthew 7:1-5
- c. Matthew 18:15-17
- d. 1 Thessalonians 5:14

All parents, chaperones, and students are expected to represent WRHS with the highest standards of integrity and Christian character. Therefore, at all WRHS-related functions, the following standards are to be observed:

- a. No profanity
- b. No smoking
- c. No illegal drugs or alcohol
- d. No fighting/bullying
- e. No slander
- f. No display of weapons (concealed carry allowed with a license)
- g. No physical or verbal insults
- h. Modest and appropriate dress (refer to policy)

Revocation of Participating Membership

The Board of Directors has the right to revoke the membership of any participating member if the participating member has violated the terms of these by-laws or policies. In the event of a participating member's resignation or revocation of membership, said participating member shall not have any claim for refund of any monies paid.

For revocation, a specific closed session Board of Directors meeting is required, with the participating member invited to attend. A majority of the Board of Directors is required to revoke a participating membership.

Legal Notices and Liability

As a condition of participating membership in WRHS, all participating member families must sign a Waiver of Liability.

Each participating member shall hold harmless all parties connected with the operation of the Wolf River Home Schoolers Nonprofit Inc., from any claim of or for injury or loss which might result from participation, by any or all of the participating members, and in any of the meetings, activities, or events. "All parties" includes all those serving in group leadership, those leading field trips or other activities, as well as the facilities used for meetings or activities.

WRHS shall not, as a group, lend its name to endorse or finance any outside operations (e.g. political groups, candidates, businesses, etc.)

WRHS does not serve the purpose of a counselor, lawyer, or social worker. The name Wolf River Home Schoolers Nonprofit Inc, Wolf River Home Schoolers, and WRHS shall only be used with the approval of the Board of Directors.

Leadership/Board of Directors

Board of Directors Election Process:

- a. Nominations will be requested in March and April
- b. Voting will take place in May
- c. Participating members can nominate themselves or another person
- d. Elections are only required for the Board of Directors position with more than one nominee

All nominees will be reviewed by the Board of Directors to verify their qualifications for a Board of Directors position as follows:

- a. Must be in agreement with the statement of faith and willing to be held to a higher degree of accountability
- b. Must be able to perform the duties of the Board of Directors for which they are being nominated as defined
- c. Must have homeschooled for at least two years and have been a participating member of WRHS for at least two years
- d. Shall be living a lifestyle in accordance with biblical standards. Failure to conform to biblical principles will occur, but Board Members shall not demonstrate a willful disregard of these principles
- e. Shall not serve together with spouse on the Board of Directors

The length of service for a Board Member is two years, with the offices of President, Secretary, and Event Coordinator being elected from the Board of Directors in odd-numbered years, and the Membership Coordinator, Treasurer, and Communications Director being elected in even-numbered years.

The length of service will run from June 1st through May 31st. Members of the Board of Directors may serve consecutive terms if they choose.

If a Board Member is unable to fulfill their duties or resigns, the Board of Directors may decide to hold a special election to fill the vacancy or to appoint a participating member in good standing to serve the remainder of said Board Member's term.

Revocation of Board Member

Two methods may be used to remove a Board Member from The Board of Directors:

1. A Board Member may be removed from The Board of Directors, if, in the unanimous opinion of the remainder of the Board of Directors, that person fails to carry out his/her required duties and/or his/her attitude or conduct damages the reputation and testimony of WRHS and/or said Board Member displays a gross violation of biblical principles.
2. A petition signed by 25 percent of the WRHS participating membership may initiate a recall election. A simple majority of votes cast determines revocation.

General Board of Director Duties

- a. All Board Members must be honest and trustworthy members in good standing
- b. The Board of Directors is responsible for ensuring that all parts of WRHS are functioning as stated in the WRHS By-Laws
- c. Board Members must commit to attending the Board meetings
- d. The Board of Directors will elect from within its Board Members, the Officer to fulfill each of the Offices of President, Membership Coordinator, Secretary, Treasurer, Communications Director, and Event Coordinator
- ~~d~~e. The Board of Directors will appoint a Musical Director, Sports Coordinator, or any other necessary position as needed annually
- ~~e~~f. Special Board meetings may be called by any one of the Board Members with at least 4/5 of the Board Members being present. A simple majority is required for passage of motions regarding general business.
- ~~f~~g. The Board of Directors will conduct an annual audit of the books at the end of each school year.

Board of Directors' Offices & Duties

President:

- a. Schedule and run board meetings
- b. Will be the second signer on the bank account
- c. Forward new ideas or suggestions for the group to the appropriate coordinator
- d. Emcee for events or designate another emcee
- e. Check near the end of the year to see if there is interest in a graduation ceremony or sports recognition night
- f. Votes only in the event of a tie amongst the other Board Members

Membership Coordinator:

- a. Help the President carry out responsibilities
- b. Receive Commitment Form, Registration/Liability Waiver, and Registration Dues from participating members
- c. Deposit or forward monies to the Treasurer
- d. Monitor participating membership commitments
- e. Maintain Participating Membership Directory

Secretary:

- a. Take notes and attendance at Board meetings
- b. If the Secretary is unable to attend a meeting, the President will assign someone to take the minutes and attendance

Treasurer:

- a. Main signer on the bank account
- b. Write checks for activity fees that need to be paid in advance. However, it is the responsibility of the person organizing an event to communicate with the Treasurer when prior payment for an activity is needed, as well as return any collected fees to the Treasurer. The Treasurer shall act as a reminder to ensure this is done in a timely manner.
- c. A brief financial report, including receipts, deposit slips, and the bank statement for the month is to be available at each board meeting. At the end of July, a one-page financial report including all transactions and balances for that year is to be included in the permanent file.

Communications Director:

- a. Utilize the current Board of Director agreed-upon technology to pass on information to group participating members
- b. Maintain calendar on website
- c. Oversee the organization of the website

Event Coordinator:

- a. Coordinate all activities for the purpose of calendar planning
- b. Coordinate with Treasurer for any pre-payment needed for an activity
- c. Forward any participating member payments for an activity to the Treasurer

Assigned Position Duties

Sports Coordinator:

- a. Oversee all duties pertaining to scheduling practices, games, and obtaining coaches
- b. Coordinate with Treasurer for any pre-payment needed for an activity
- c. Forward any participating member payments for an activity to the Treasurer

Musical Director:

- a. Choose the musical for the school year and obtain the necessary rights for production
- b. Take responsibility for all duties pertaining to scheduling practices, directing, and any other decisions in connection with the production
- c. Assign personnel to help with the production as needed

Home Educator Meetings (HEM)

Meetings will be held as determined by the Board of Directors. Meetings are to encourage other home schoolers, exchange and provide information to help improve the quality of our home schools, and share experiences and concerns among other home school families. HEM is open to all participating members and prospective participating members unless the Board of Directors decides otherwise, in which case, the Board of Directors must notify the participating members. **We encourage all home educators to attend the meetings.**

Amending Policy

Any WRHS participating member (including Board Members) can propose policy changes in writing to the Board of Directors. The Board of Directors shall review the proposed change and either:

a. Implement or reject the change with a minimum 4/5 vote of the Board of Directors

OR

b. Submit the proposed change to the general participating membership to be discussed and voted upon at the next HEM, with a total participating membership notification at least one month before the meeting. A vote of 2/3 majority of participating members present will pass the policy change.

Amending the By-Laws

1. Recommendations for changes in the by-laws can be made by one of two processes:

a. Any WRHS participating member (including Board Members) can propose by-law changes in writing to the Board of Directors. The Board of Directors shall review the proposed changes and either submit the proposed changes for voting to the general participating membership or reject the proposed changes.

OR

b. Proposed changes can also be submitted in writing to the Board of Directors by a contingency consisting of 25 percent of the WRHS participating membership. The Board of Directors shall automatically submit the proposed changes for voting to the general participating membership

2. Voting Process

Notification of the specific proposed changes shall be made in two consecutive months, followed by a meeting to discuss the changes prior to voting by the participating membership. One vote per family will be allowed using the Board of Directors' selected method of voting. The Communications Director will tally the votes. The by-laws shall be amended by a 2/3 majority vote of total participating members. All votes must be received by the voting deadline. All ballots must be saved for a period of not less than three months and made available for any participating member upon written request. Amended by-laws will be implemented immediately upon approval.